

Suite Entry Sign and Directory Board Information

To assist Moore & Associates in providing accurate and professional looking tenant identification and signage, please take a moment and fill out the information requested below and return this information to your property manager. Your immediate response to this request will ensure that your signage is installed on or before your scheduled move-in date.

Tenant Name:

Please provide the exact wording for the Suite Entry sign below:

Please provide the exact wording for the Electronic Directory Board below:

Would you like your company logo on the Electronic Directory Board? If so please provide a PDF of the logo.

Note: If you would like to add your company logo, or any special design to your suite entry sign. Please indicate below and provide camera-ready art preferably or a digital format artwork. Please note that there will be an extra charge for this that is billable to you.

_____ Yes _____ No I would like you to include our company logo on our suite identification sign and will supply the required artwork within five business days. A charge of \$125 for logo art applies.